



Cybersafety - Student Use Agreement

To the student, and the parent/legal guardian/caregiver

- 1 Please read this page carefully, to check you understand your responsibilities under this agreement
- 2 Sign the appropriate section on this form
- 3 Complete and return this form to the school office
- 4 Keep the **Cybersafety - Student Use Agreement** for future reference, as well as the copy of this signed page which the school will provide.

We understand that Sacred Heart College will:

- do its best to keep the school cybersafe, by maintaining an effective cybersafety programme. This includes working to restrict access to inappropriate, harmful or illegal material on the Internet or school ICT equipment/devices at school or at school-related activities, and enforcing the cybersafety regulations and responsibilities detailed in use agreements
- keep a copy of this signed use agreement form on file
- respond appropriately to any breaches of the use agreements
- provide members of the school community with cybersafety education designed to complement and support the use agreement initiative
- welcome enquiries from students or parents about cybersafety issues.

Student's section

My responsibilities include:

- I will read the **Student Cybersafety at Sacred Heart College** document carefully
- I will follow the cybersafety rules and instructions whenever I use the school's computer network, Internet access facilities, computers and other school ICT equipment/devices
- I will also follow the cybersafety rules whenever I am involved with privately-owned ICT devices/equipment on the school site or at any school-related activity, regardless of its location
- I will avoid any involvement with material or activities which could put at risk my own safety, or the privacy, safety or security of the school or other members of the school community
- I will take proper care of computers and other school ICT equipment/devices. I know that if I have been involved in the damage, loss or theft of ICT equipment/devices, my family may have responsibility for the cost of repairs or replacement
- I will keep this document somewhere safe so I can refer to it in the future
- I will ask the relevant staff member if I am not sure about anything to do with this agreement.
- I give my permission for my picture and/or written work to appear in any official Sacred Heart College publication including the school magazine, internet and intranet

I have read and understand my responsibilities and agree to abide by this **Cybersafety - Student Use Agreement**. I know that if I breach this use agreement there may be serious consequences.

Name of student: Form Class

Signature: Date:

Section for parent/legal guardian/caregiver

My responsibilities include:

- I will read the **Student Cybersafety at Sacred Heart College** document carefully and discuss it with my daughter so we both have a clear understanding of my child's role in the school's work to maintain a cybersafe environment
- I will ensure this use agreement is signed by my child and by me, and returned to the school
- I will encourage my daughter to follow the cybersafety rules and instructions
- I will contact the school if there is any aspect of this use agreement I would like to discuss.
- I give my permission for my student's picture and/or written work to appear in any official Sacred Heart College publication including the school magazine, internet and intranet. No student's surname will appear with pictures or written material.

I have read this Cybersafety Use Agreement document and am aware of the school's initiatives to maintain a cybersafe learning environment, including the responsibilities involved.

Parent/Legal Guardian/Caregiver (Please circle which term is applicable.)

Name of student: Form Class:

Signature: Date: